

**H.M. Coroner  
for Leicester City and  
South Leicestershire**



**The Town Hall  
Town Hall Square  
Leicester  
LE1 9BG**

**Mrs Catherine E. Mason  
LL.B; BSc HONS; RGN;  
DipFMS**

**Tel: (0116) 4541030  
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17 August 2017

Dear Doctor

Re Summons

Please note that with immediate effect, healthcare professionals will no longer receive a witness summons when they are required to give evidence at an inquest in the Leicester City and South Leicestershire area.

When statements / reports are requested the inquest date will be confirmed by email. This notice will serve as the summons to attend.

If the healthcare professional is aware that they are not available on the hearing date they must notify the coroner's office immediately giving reasons why and, where possible, offering another healthcare professional to give that evidence instead. If the coroner accepts the reason for non-availability the witness will be released from attending and notified of this.

A final witness list will be sent out as soon as one is prepared. This will serve as a final notice (summons) of who is to attend the inquest.

Failure to attend without permission from the coroner will constitute a breach of professional duty and appropriate action will be taken.

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a smaller 'E' and 'Mason'.

Mrs C E Mason  
H M Senior Coroner  
Leicester City and South Leicestershire